CITY & COUNTY OF SAN FRANCISCO
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUALIFICATIONS

As-Needed Surveying Services

The San Francisco Department of Public Works (DPW) seeks qualifications for as-needed surveying services.

Proposals will be received at 30 Van Ness Avenue, 5th Floor, San Francisco, California 94102 until 2:30 P.M., **February 29, 2012**. Consultants shall submit proposals as required in Section 6.0 of the RFQ package. Late submittals will not be considered. Digital files of the RFQ Package may be downloaded at no cost at http://bsm.sfdpw.org/contractadmin. A copy of this announcement and any changes by addendum will be posted on the above website and the Bids and Contracts page at the City's website address: http://mission.sfgov.org/OCABidPublication/ (Architects and Engineers category and the Consultants and Professional Services category).

DPW intends to award up to three (3) master contracts, each having up to 4 years and $400,000 contract limits. As-Needed Surveying Services include providing professional surveying, drafting and photogrammetry services that include: topographic surveys; boundary surveys; hydrographic surveys; legal descriptions; construction staking; photogrammetry; laser 3D scanning; data processing; GPS; AutoCad Civil 3D drafting; GIS and data entry; technological training; map checking; and title company support.

Rating bonuses will be applied as per San Francisco Administrative Code Chapter 14B. Certified Local Business Enterprise (LBE) firms are encouraged to submit proposals. The LBE Subconsultant participation goal is **21%**. Call Selormey Dzikunu at 415-558-4059 for details. In accordance with Chapter 14B requirements, all Proposers, except those who meet the exception noted below, shall submit documented good faith efforts with their proposals and must achieve 80 out of 100 points to be deemed responsive. Proposers will receive 15 points for attending the pre-proposal conference. Refer to HRC Form 2B for more details. Exception: Bidders who demonstrate that their total LBE participation exceeds the above subcontracting goal by 35% will not be required to meet the good faith efforts requirements.

A pre-proposal meeting will be held **January 26, 2012** at 1:30 P.M. at 30 Van Ness Avenue, 5th Floor, San Francisco, California.

Questions regarding the RFQ must be submitted no later than 4:00 P.M., **February 15, 2012** by email to the Contract Manager, Severino (Jun) Caranto, at: severino.caranto@sfdpw.org

In accordance with San Francisco Administrative Code Chapter 6, no proposal is accepted and no contract in excess of $400,000 is awarded by the City and County of San Francisco until such time as (a) the Mayor or the Mayor's designee approves the contract for award and (b) the Director of Public Works then issues an order of award. Pursuant to Charter Section 3.105, all contract awards are subject to certification by the Controller as to the availability of funds.