**Department of Public Works** **Bureau of Street-Use and Mapping**

# APPLICATION FOR A PERSONAL WIRELESS SERVICE FACILITY SITE PERMIT

**BSM Permit # _____**

**APPLICANT INFORMATION**

Applicant : _____

Sponsoring Business/Organization : _____

Mailing Address *(if different from above)* : _____

Phone : _____Fax : _____ E-Mail : _____

1. Pole Location (Street Segment/Pole Number (if applicable):

_____

2. Utility Conditions Permit (check one)

   ☐ Applicant has a valid Utility Conditions Permit

   ☐ Applicant does not have a valid Utility Conditions Permit

3. Tier (check one)

   ☐ Tier I-A

   ☐ Tier II-A ☐ Tier II-B ☐Tier II-C

   ☐ Tier III-A ☐ Tier III-B ☐Tier III-C

   ☐ Step-Down Tier II Facility: Tier II-A ☐ Tier II-B ☐ Tier II-C ☐

   ☐ Step-Down Tier III Facility: Tier III-A ☐ Tier III-B ☐ Tier III-C ☐

4. Antenna(s)

   Number of antenna(s) _____

   Dimensions of antenna(s) _____

   Make, model and technical specifications_____

   _____

5. Equipment

A. Primary Equipment Enclosure Location and Dimensions (if applicable)

_____

Make, model and technical specifications for each piece of equipment:

1:_____

2:_____

3:_____

B. Secondary Equipment Enclosure Location and Dimensions (if applicable)

_____

Make, model and technical specifications for each piece of equipment:

1:_____

2:_____

3:_____

C. Other Equipment Location and Dimensions

_____

Make, model and technical specifications for each piece of equipment:

1:_____

2:_____

3:_____

6. Planning Department Approval (check one)

☐ Approval of the Planning Department is not required.

☐ Approval of the Planning Department is required because the proposed Personal Wireless Service Facility is in a Zoning Protected Location.

☐ Approval of the Planning Department is required because the proposed Personal Wireless Service Facility is in the following Planning Protected Location:

_____

7. Recreation and Park Department Approval (check one)

☐ Approval of the Recreation and Park Department is not required.

☐ Approval of the Recreation and Park Department is required because the proposed Personal Wireless Service Facility is in a Park Protected Location.

8. Use of Utility or Street Light Pole (check one)

☐ The utility pole is a joint pole and Applicant is a member in good standing of the Northern California Joint Pole Association.

☐ The utility or street light pole is not a joint pole. Proof that Applicant has obtained permission to install the proposed Personal Wireless Service Facility from the owner of the existing utility or street light pole is attached.

☐ No permission of the utility or street light pole owner is required for the following reason.

_____

_____

9. CEQA Approval (check one)

☐ CEQA approval for construction/installation of the proposed Personal Wireless Service Facility has been obtained. Proof of any required CEQA approval is attached.

☐ CEQA approval for construction/installation of the proposed Personal Wireless Service Facility is expected to be obtained by _____ (date). Proof of the CEQA approval will be provided at that time.

10. Public Health Compliance Standard (check one)

☐ Applicant is using equipment for the first time. Attached is an original verified statement from a registered engineer that: (i) potential human exposure to radio frequency emissions from the proposed Personal Wireless Service Facility is within the FCC guidelines; and (ii) noise at any time of the day or night from the proposed Personal Wireless Service Facility is not greater than forty-five (45) dBA as measured at a distance three (3) feet from any residential building facade.

☐ Applicant is using previously approved equipment. Attached is a copy of both a verified statement from a registered engineer and the Department of Public Health's review of that verified statement that: (i) potential human exposure to radio frequency emissions from the proposed Personal Wireless Service Facility is within the FCC guidelines; and (ii) noise at any time of the day or night from the proposed Personal Wireless Service Facility is not greater than forty-five (45) dBA as measured at a distance three (3) feet from any residential building façade.

11. Tier III Necessity Standard (for Tier III Facilities check one or both as applicable)

The Application complies with the Tier III Necessity Standard because:

☐ A Tier II Facility would not provide the coverage or functionality the Applicant requires to meet its service needs in the vicinity of the proposed Tier III Facility for the following reasons:

_____

_____

☐ Approval of the Application for a Tier III Facility Permit would reduce the number of Personal Wireless Service Facilities that the Applicant would otherwise need to install in the vicinity of the proposed Tier III Facility for the following reasons:

_____

_____

12. Security Deposit (check one)

☐ Applicant has made the deposit required under Public Works Code § 2.4.40 and DPW Order No._____.

☐ Applicant has not made the deposit required under Public Works Code § 2.4.40 and DPW Order No._____.

13. Required Documents (check as appropriate)

☐ Attached is a location drawing of the proposed Personal Wireless Service Facility in twenty feet (20') to one inch (1") scale (20:1 scale) showing each of the following:

(a) Street name;
(b) Names of cross streets;
(c) The utility or street light pole to be used;
(d) All existing facilities on the utility or street light pole (if applicable); and
(e) All proposed facilities on the utility or street light pole.

☐ For an application for a Tier II or Tier III Facility, attached are the following documents (check (1) and either (2) or (3)):

☐ (1) A photographic simulation of the proposed Personal Wireless Service Facility at the proposed location; and

☐ (2) A photograph of any existing Personal Wireless Service Facilities located in the public rights-of-way that are within a one hundred and fifty foot (150') radius of the proposed Personal Wireless Service Facility; or

☐ (3) A site drawing in a twenty feet (20') to one inch (1") scale (20:1 scale) showing the location of any existing Personal Wireless Service Facilities located in the public rights-of-way that are within a one hundred and fifty foot (150') radius of the proposed Personal Wireless Service Facility.

☐ Attached is a certificate of insurance in a form acceptable to the City's Risk Manager showing that the Applicant complies with the requirements of Public Works Code § 1526.

14. Application Fees and Costs (check required fees and include appropriate checks)

☐ Department of Public Works application fee
☐ Department of Public Health application fee
☐ Planning Department application fee
☐ Recreation and Park Department application fee

I certify that the information contained in the application is correct.

_____ _____
Signature of Applicant's Authorized Agent Date (MM/DD/YY)